

Nebraska FCCLA

Operational Procedures



Summary of Changes

Approved July 2017

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06 State Peer Officer Teams (SPOTs)

The mission of Nebraska SPOT is to promote FCCLA National Programs utilizing leadership development, family and consumer sciences content, and critical thinking skills to educate youth using a peer education model. (15)

06.01 A Application. The appropriate application, found on the FCCLA website, is to be sent to the State Adviser and must be received by December 15. Electronic or paper applications shall be accepted. (15)

A chapter may submit more than one applicant per team but only one applicant per chapter will be selected to serve on a team. More than one applicant per chapter may be among the final 12 candidates selected for interview.

Applicants must be active members in FCCLA and be a freshman, sophomore, or junior in high school at time of application. An applicant for any team shall not be a present or former member of any State Peer Officer Team. (17)

06.02 A Responsibilities. Responsibilities for each office shall include: (15)

SPOT Council Coordinator: facilitate planning and preside over the joint SPOT meetings, submit copies of all correspondence to Lead Adviser and serve as a liaison between the teams and Lead Adviser.

SPOT Council Vice Coordinator: send thank you letters, coordinate submission of articles to *Red Leader* promoting SPOT programs/activities by deadlines.

SPOT Council Secretary: record minutes, send minutes to SPOT members, team advisers, and State Adviser.

All SPOT Council leaders will coordinate and present the SPOT Presentation at the Peer Education Conference and State Leadership Conference. (17)

06.03 State Peer Officer Team Officers Positions and Responsibilities.

06.03 A Officers. The following positions with their respective responsibilities will be assigned to each team. (15)

Public Relations Director: creates special edition of *Red Leader* for at least two issues (coordinate these efforts with the SPOT Vice-Coordinator), publicizes activities of the team; writes press release for Peer Education Retreat with other team Public Relations Directors; post one time on Nebraska FCCLA social media each month; and introduces speakers at Peer Education Conference. (17)

07 STAR Events Program

07.06 State STAR Events Qualification. To qualify for the State Level STAR Events Competition, the participants must place as one of the top two competitors and receive a silver placing or higher on their project at the district level. **If only one competitor receives a silver at the district level, then they will be the only competitor in their category to advance to State STAR Events Competition from their district. (17)**

07.05 STAR Events Substitution Policy. In the event that substitutions/changes need to occur within a STAR Event prior, during, or after competition, the following guidelines must be followed. Deviation from these guidelines at any time will result in the disqualification of the individual or team.

At any point, if an individual who is competing as part of a group drops out for any reason, the team can compete without that group member. If the team advances to the next level, the individual who dropped may join back into the competition at that next level. The decision to allow that dropped individual to compete again is up to the discretion of the local chapter adviser. With the exception of Parliamentary Procedure and Culinary Arts events, only members whose names appear on the original registration can compete at the next level.

In Parliamentary Procedure and Culinary Arts, if a member(s) drops, another member from that chapter may take their place without their name appearing on the original registration form. Teams may only replace the same number of names as those that dropped from the original registration information.

If the event is an individual event or it is an individual competing in a team event, absolutely no substitutions can take place at any time or at any competition level.

If an individual or team drops out of an event, the next top finisher may be eligible if their scoring meets the minimum. (17)

07.06 STAR Events Scoring and Awards. The Nebraska Association will follow all scoring levels, guidelines, and rubrics provided by National FCCLA with the following exceptions:

- Nebraska STAR Events
- To receive a medal, students must score a minimum of 50 points

Advancement from the District level to the State level of competition is based on the District's policies. Advancement from the State level to the National level of competition is only permitted when the entry scores a Silver (70.00) or above. (17)

13 Awards and Recognition

13.05 Nebraska FCCLA Scholarships. Nebraska FCCLA recognizes individuals who have rendered outstanding service to the organization during their time as a member. The four scholarships include: Non-FACS Education, FACS Education Major, Student Teaching in FACS and **State Peer Officer Team Scholarship**. The amount of each award and the number of awards given will be determined on a yearly basis by the Board of Directors and will be publicized on each application. (17)

13.06 Public Relations Award. Chapters may be eligible for completion of the Public Relations Award. The purpose of this award is to recognize chapters for their efforts in public relations. The

award shall be due to the State Adviser by March 1 and should include all chapter efforts in public relations from July 1-March 1 of the current school year.

The award shall be evaluated by the State Adviser and all chapters that meet the minimum criteria will be given the award. Continual updates based on the changes in public relations trends will be made at the discretion of the State Officer Team and/or Board of Directors. (17)

13.07 State Degree Program. The State Degree Program recognizes and provides opportunities for development of well-rounded FCCLA leaders. Members across the state can make efforts to achieve such a high honor. The outline of this degree is a reflection of our mission, highlight areas include: Personal Growth, Leadership Development, Promotion of FACS, and FCCLA Involvement and sub-categories.

Eligibility requires one to be an affiliated member of any chapter who is a senior in high school, mid-term graduates will not be eligible.

Members follow criteria to develop a portfolio and show their performance in FCCLA. The final submission date for portfolios is January 10. All portfolios must be submitted to the State Adviser. Applicants will be informed of their standing by February 1. Qualifying portfolios will showcase their portfolio and participate in an interview in late February. Members must attend State Leadership Conference to receive the degree. (17)

13.08 Chapter Developer Awards. The Chapter Developer Award provides an opportunity for FCCLA Chapters to encourage Circle of Friends sponsorships, SLC program advertisement space, Opportunity Fair presenters, and STAR sponsorships, could earn up to \$300 toward their State Leadership Conference and STAR Event registrations.

The chapter that brings in the most amount in sponsorships will earn \$300, second place will earn \$200, and third place will earn \$100. All sponsorships received by February 1 will be eligible. (17)

13.09 Chapter Award Application. The Chapter Award provides chapters with an opportunity to earn highest level distinction for their demonstrated program of work. Chapters can choose to complete 1, 2, or 3 items as listed on the application to earn Bronze, Silver, or Gold Distinction. Awards are given during the Business and Recognition Session at State Leadership Conference. To apply for this award, chapter affiliation must be submitted by November 1, and the application must be submitted to the State Adviser by March 1 which undergoes review by the State Officer Team and District Advisers for final selection. (17)

13.10 Joint CTSO Award. The Annual Joint Career Technical Student Organization Award is designed to promote collaboration and community service among Nebraska Chapters. This application is due to the State Adviser by March 1. (17)

13.11 Nebraska National Program Awards. The Nebraska National Program Awards provide an opportunity for Chapter recognition at the State level by completion of a National Program application. Chapters can submit multiple projects in each category; however, each project can only be submitted in one Program area. Chapters who complete this application will be recognized with a name tag ribbon at SLC. The top application in each National Program category will be recognized on stage at SLC during the Business and Recognition session. Chapters who participate in the National Program Award process will receive additional recognition. These applications are due to the State Adviser by March 1. (17)

- 13.12** **Membership Campaign Award.** Through participation in the current Nebraska FCCLA Membership Campaign, members and chapters will be recognized for their involvement during State Leadership Conference. These applications are due to the State Adviser by March 1. (17)
- 13.13** **Nebraska Ultimate Leader Award.** Individuals are encouraged to nominate outstanding student leaders for the Nebraska Ultimate Leader Award. Chapters are permitted to nominate based on the following scale: -1-40 Members 1 applicant; -41-80 Members 2 applicants; -81+ Members 3 applicants. All nominees will be recognized at the State Leadership Conference with the top 4 nominees recognized on stage and the announcement of the Ultimate Leader Award at the Business and Recognition Session.
- In order to qualify for this award, nominees must meet the following criteria: nominee is a Nebraska FCCLA student member; nominee is not a current SPOT and SOT, Alumni, Honorary Member, or an Adviser. All applications are due to the State Adviser by March 1. (17)
- 13.14** **A Day in the Life.** A Day in the Life is a state-wide job shadow initiative to connect FCCLA members with family and consumer sciences occupations. The mission of our organization is to promote family and consumer sciences occupations and in the state of Nebraska, these occupations are in high demand across the state. Matches will be made on a competitive basis and will be made as close as possible to the specific career choice indicated as well as to the preferred geographical location. All applications are due to the State Adviser by October 1 and will be matched accordingly. This experience is designed for students that are at least age 16. (17)
- 13.15** **Adviser Committed to Excellence (ACE) Award.** The Nebraska ACE (Adviser Committed to Excellence) Award is given to advisers who go above and beyond to support the needs of their chapter. All applications are due to the State Adviser by March 1. (17)