



Nebraska FCCLA State Degree Program Portfolio Scoring Checklist

Name: _____ Chapter: _____ Evaluation Date: _____

Instructions for Evaluators

Review the portfolio for satisfactory completion of the minimum required elements from each category. Record the number of completed Events/Projects in each category and initial in the box if it met the minimum satisfactory completion. All evaluation forms will be totaled for each candidate and discrepancies will be addressed.

Return all completed evaluation forms by January 30 to ensure the process can continue in a timely fashion.

If you see a major error in a Requirement or Evidence Method, please contact the State Adviser immediately.

	Event/Project	Requirement	Evidence Method
Service 3 out of 4 Events/Projects completed	FCCLA Serves	1 year of participation at State Leadership Conference	Completed Evidence Report for Service
	Outreach Project at Peer Education Conference or State Leadership Conference	Participation in on-site collection and/or active promotion of collection at the chapter level	
	Lead 2 Feed or Feed Nebraska	3 separate events demonstrating personal participation in project(s)	
	Local community service and/or service learning participation through the FCCLA organization	6 separate events demonstrating personal participation in project(s)	
Service	_____ out of 4 Events/Projects completed	Satisfactory completion?	

	Event/Project	Requirement	Evidence Method
Programs 3 out of 3 Events/Projects completed	Power of One	5 module completion	State recognition application
	National Programs	3 different National Programs demonstrating personal participation in project(s) including one as the lead or committee member	Completed National Program Report
	Competitive Events (STAR Events, Skill Demonstration Events, District events)	2 different events presented for competition outside of the chapter	Completed Competitive Event Report
Programs	_____ out of 3 Events/Projects completed	Satisfactory completion?	

	Event/Project	Requirement	Evidence Method
Professionalism 5 out of 5 Events/Projects completed	Resume		Completed resume
	Letters of Recommendation	2 letters (1 from someone in the school, 1 from someone outside the school setting)	Copies of letters of recommendation
	Transcript	Most recent	Unofficial or official transcript
	Job Shadowing or Internship	1 experience	Completed Job Shadow/Internship Experience Report
	Scholarship Applications	2 (could be for post-secondary education or experience)	Completed Scholarship Application Report
Professionalism	_____ out of 5 Events/Projects completed	Satisfactory completion?	

	Event/Project	Requirement	Evidence Method
Leadership Development 2 out of 3 Events/Projects completed	Local, District, State or National office held	2 different offices held; concurrent is acceptable	Completed Leadership Position Report
	Attendance at District, State, and/or National Conference	8 events (DLC, FLW, Peer Education Conference, SLC, Cluster, NLC, FCSTN Legislative Workshop, NGLS, SOLA, N Power, Capitol Leadership)	Completed Conference Attendance Report
	Committee work at local, District, State, and/or National level	3 different committees; concurrent is acceptable	Completed Committee Participation Report
Leadership Development	_____ out of 3 Events/Projects completed	Satisfactory completion?	

	Event/Project	Requirement	Evidence Method
Development and Fundraising 2 out of 3 Events/Projects completed	Local fundraising efforts	3 fundraising projects	Completed Local Fundraising Report
	Grant application to benefit local or State Association	1 submitted application	Print out of screenshot showing completion, confirmation email, and/or copy of completed application.
	Circle of Friends efforts	5 outreach attempts to businesses or individuals	Completed Circle of Friends Outreach Report
Development and Fundraising	_____ out of 3 Events/Projects completed	Satisfactory completion?	

	Event/Project	Requirement	Evidence Method
Outreach and Public Relations 3 out of 3 Events/Projects completed	Membership recruitment	2 individual recognition applications	Screenshots of completed applications, confirmation letter, and/or certificates
	Publications and media	3 separate examples (could all be in same format)	3 completed Publications and Media Reports
	#nefccla use	10 uses of the hashtag	Screenshot indicating at least 10 uses on public social media postings
Outreach and Public Relations	_____ out of 3 Events/Projects completed	Satisfactory completion?	

	Event/Project	Requirement	Evidence Method
Family and Consumer Sciences 3 out of 4 Events/Projects completed	FACS course completion	2 course (middle school course minimum of 9 weeks included)	Completed FACS Course Completion Report
	Participation Nebraska FCCLA Job Shadow (experience specific to FACS related occupations)	1 experience	Completed Nebraska FCCLA Job Shadow Reflection
	Assist in promoting FACS programs	1 example	Completed FACS Program Promotion Report
	Examples of FACS coursework	3 examples of completed work	Examples of completed work including not limited to written report, worksheet, pictures of demonstration of skills, and pictures of item created in class
Family and Consumer Sciences	_____ out of 4 Events/Projects completed		Satisfactory completion?

	Event/Project	Requirement	Evidence Method
Personal Growth 5 out of 5 Events/Projects completed	Your FCCLA story	Up to 2 pages	Completed Your FCCLA Story Report
	Essay response	Up to 1 page on topic: How has FCCLA helped you contribute to the work of the family?	Completed Work of the Family Report
	Interpretation of the FCCLA Creed	Up to 1 page	Completed Creed Interpretation Report
	Personal mission statement	Up to 1 page	Completed Personal Mission Statement Report
	Community service hours outside of FCCLA	Up to 30 hours of verified community experience time contributed outside of the FCCLA organization.	Completed Community Service Verification Report or school's similar reporting form
Personal Growth	_____ out of 5 Events/Projects completed		Satisfactory completion?

Return this form electronically to the State Adviser by January 30.

For information and forms for the Nebraska FCCLA State Degree Program, visit <http://www.nebraskafcla.org/programs/nebraska-fccla-state-degree-program/>