

**NEBRASKA CAREER & TECHNICAL STUDENT ORGANIZATION****DELEGATE CONDUCT/PROCEDURES CODE**

The secondary Career & Technical Student Organizations of Nebraska require each delegate attending any state organization approved conference, meeting or activity, to read and complete this form as partial completion of attendance requirements. Return this form to your chapter adviser.

CONDUCT

1. The term "delegate" shall mean any career & technical student organization member, student, or guest, participating in an activity.
2. Appropriate dress of businesslike attire will be expected.
3. There shall be no defacing of property. Any damages to any property or furnishing in hotel rooms, meeting rooms, or conference locations, must be paid by the individual or chapter responsible and may subject the individual to criminal prosecution.
4. Delegates shall keep their advisers/sponsors informed of their activities and whereabouts at all times.
5. Delegates shall be prompt and prepared for all activities.
6. Delegates shall be financially prepared for all possibilities.
7. Delegates must be in their sleeping rooms and quiet at curfew. Curfew will be enforced by local advisers/sponsors and security personnel (if applicable).
8. No alcoholic beverages or narcotics in any form shall be possessed at any time, under any circumstances, while representing their local school and career & technical student organization. Use, or possession, of such substances may subject the individual to criminal prosecution.
9. No use of tobacco products in public will be permitted while a delegate is representing his/her local school and career & technical student organization.
10. Delegates are required to attend all sessions and activities assigned, including workshops, competitive events, committee meetings, delegate assemblies, etc., for which they are registered.
11. Identification badges will be worn at all times while participating in any state approved conference, meeting, or activity.
12. Male and female delegates shall not be in the same sleeping room, unless the door is open or an adviser/sponsor is present in the room.
13. Conduct not conducive to an educational conference will not be allowed. Such conduct includes actions disrupting a businesslike atmosphere, association with non-conference individuals or activities which endanger self/others.

PROCEDURES

1. Chapter advisers/sponsors will be responsible for supervision of delegates' conduct.
2. Delegates violating the conduct code may be subject to a meeting with the local adviser and state adviser.
3. Individual delegates violating the conduct code may be sent home, at their own expense, after consultation with the local adviser/sponsor, parents/guardians, and local school administration.
4. Students found guilty of violations of the conduct code may be disqualified from competition.
5. Violations of the conduct code will be reported to the local school administration and the parents/guardians by the local adviser.

"I have read and fully understand the career & technical student organization Delegate Conduct Code and agree to comply with these conduct guidelines. Furthermore, I am aware of the consequences that will result from violation of any of the above guidelines."

\_\_\_\_\_   
Date

\_\_\_\_\_   
Delegate's Signature

We approve the student named above to attend the career & technical student organization activity. We agree to the provisions as stipulated in the Conduct Code.

\_\_\_\_\_   
Parent/Guardian's Signature

\_\_\_\_\_   
Chapter Adviser's Signature

\_\_\_\_\_   
Work Phone

\_\_\_\_\_   
Home Phone

\_\_\_\_\_   
Work Phone

\_\_\_\_\_   
Home Phone